

Things you need to do in Angel

1 Login



After you login, select the icon that resembles a "wrench" - it is for your settings

2 Go to Settings

My Profile > My Settings

My Settings

General User Settings

Tip: You can use the **Personal Information Editor** to enter your contact information and configure who should be able to see it.

Personal Information
Update your personal contact information and set who can see it.

Theme Selector
Select a personal theme that suits your taste.

System Settings
Update system settings such as local drives.

3 Go to your System Settings

4 Scroll down to MAIL settings. Put in your PSU ACCOUNT INFORMATION in this field.

Mail Settings

Directions: You can have a copy of mail that you receive in your courses and groups forwarded to an Internet e-mail account. Simply enter the e-mail address below and specify a forwarding mode.

Forwarding Address

jdh30@psu.edu

Forwarding Mode

Forward my course mail and keep as new in course

5 Select this option for forwarding.

Save Cancel

6 Hit the SAVE button

YOU NEED TO TELL ANGEL TO FORWARD YOUR EMAIL TO YOUR PENN STATE ACCOUNT